



## XXII Międzynarodowy Kongres Medycyny Estetycznej i Anti-Aging 22-24 listopada 2024, Hilton Warsaw City

22nd International Congress of Aesthetic and Anti-Aging Medicine  
22-24 November 2024, Hilton Warsaw City

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### REGULATIONS

## 22ND INTERNATIONAL CONGRESS OF AESTHETIC AND ANTI-AGING MEDICINE

22-24 NOVEMBER 2024 | Warsaw, Poland

### §1 GENERAL PROVISIONS

These regulations (“Regulations”) define the general rules of participation in 22nd International Congress of Aesthetic and Anti-Aging Medicine (“Congress”), which are organised by Polskie Towarzystwo Medycyny Estetycznej i Anti-Aging PTL, with its registered office in Warsaw, Poland, address: ul. Grzybowska 80/82/700, 00-844 Warszawa, Poland, entered in the register of entrepreneurs of the National Court Register under the number KRS 0000357150, NIP (Tax Identification Number) 7010236972, REGON (Statistical Identification Number) 142421711 (“Organiser”) in cooperation with the Congress organizing office: Bachleda Kongresy Eventy Sp. z o. o. with its registered office in Zakopane, Poland, address: Krupówki 29, 34-500 Zakopane, Poland; entered in the register of entrepreneurs of the National Court Register under the number KRS 0000399653, NIP (Tax Identification Number) 7361714931, REGON (Statistical Identification Number) 122426836 (“Congress Office”).

1. The Administrator of your personal data is Polskie Towarzystwo Medycyny Estetycznej i Anti-Aging PTL.
2. Participant: medical doctors and dentists with a valid medical licence who register for the Congress via the online form available on the website [www.icaam.pl](http://www.icaam.pl).
3. Confirmation of participation: a message sent by the Congress Office in response to the application submitted via the online form.
4. The provisions of these Regulations are an integral part of the application for participation in the Congress and apply to all Participants without exception.
5. Sending an application for participation in the Congress to the Organiser is tantamount to acceptance by the Participant of the provisions of these Regulations.
6. The Organiser reserves the right to make changes to the program and the Regulations of the Congress and the right to change the date, mode of attendance of the Congress or its cancellation.
7. In the event of cancellation of the Congress, the Organiser undertakes to notify the registered Participants of this fact by e-mail no later than 7 days before the planned start date of the Congress.



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8. The Organiser is not responsible for the effects of force majeure, including the cancellation or shortening of the Congress due to force majeure. Force majeure is understood as: a sudden, unpredictable event, independent of the Organiser's will, caused by an external cause, which cannot be prevented with due diligence, preventing the Congress from proceeding in whole or in part, such as an earthquake, any acts of war, a natural disaster state of emergency, strikes, acts of public authority excluding or significantly limiting the possibility of holding the Congress.

### **§2 TERMS OF PARTICIPATION**

1. The registration for Participants in the Congress can be made only through the registration form available online on the official Congress website: [www.icaam.pl](http://www.icaam.pl)
2. To be able to participate in the Congress, the Participants are required to fill in the registration form and pay the registration fee. The registration fee depends on the registration type and on time of the registration. Tables with prices are available on the official website. All registration fees are in PLN and include VAT 23%.
3. The participant or the person acting on his behalf will receive confirmation of correct participation at the Congress electronically to the e-mail address provided in the registration form.
4. Completing the application form is tantamount to concluding an agreement with the Organiser with these Regulations. It also means acceptance of the provisions of these Regulations and imposes the obligation to comply with order regulations and any other arrangements made between the Participant and the Organiser. It also creates an obligation to make payment for the ordered participation package.
5. Completing the registration form is tantamount to consenting to the provision of the indicated e-mail address to third parties cooperating with the Organiser as part of the Congress, which, based on separate agreements with the Organiser, are responsible for the course and organization of the Congress (i.e., among others, to provide data for the purposes of accommodation, registration, food, etc. at the place of organization of the Congress, confirmation of payment, participation, access to the application, etc.).
6. By registering participation in the Congress, the Congress Participant consents to the free use of his/her image for training, promotional and advertising purposes in connection with with photo and/or video registration of the Congress, and waives all claims (existing and future), including remuneration, against the Polish Society of Aesthetic Medicine and Anti-Aging and Bachleda Kongresy Eventy Sp. z o. o. for the use of the image for the above purposes.
7. The participant or the person acting on his behalf undertakes to complete the registration form correctly and in accordance with the actual and legal status.



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8. The Organiser is not liable for any damage resulting from entering incorrect Participant data into the registration form.
9. The participant is obliged to wear the ID badge received during registration during the Congress. The ID is one of the forms of ensuring the safety of Participants, therefore it cannot be made available to third parties. If a violation of this point is found, the participant loses the right to participate in the Congress.
10. The Organiser reserves the right to end the acceptance of participation applications earlier in case of exhaustion of places for the Congress.
11. After the end of the Congress, Participants who want to generate a Certificate of Participation for themselves will be required to complete an evaluation survey (a link to the survey will be sent by e-mail).

### §3 CONGRESS FEES

1. Participation in the Congress is payable. The fee for participation in the Congress depends on the status of the Participant and the date of payment. Information about the fees is available on the congress website [www.icaam.pl](http://www.icaam.pl)
2. The fee for participation in the Congress should be paid to the account indicated by the Organiser on the Congress website. Information about payment details is also included in the confirmation of registration for the Congress.
3. Payments can be made by transfer or via the online payment system.
4. Failure to settle the fee for participation in the Congress within the deadline specified on the Congress website and on the form received during registration or the proforma sent by the Organiser, entitles the Organiser to withdraw from the contract and not to issue congress materials without incurring any liability for this.
5. The Organiser will issue a VAT invoice as confirmation of the payment made by the Participant or a person acting on his behalf.
6. The payer (addressee of the invoice) is the entity ordering individual services related to participation in the Congress, specified in the registration form.

### §4 CANCELLATION AND REFUND POLICY

1. Requests for cancellation must be emailed to [biuro@grupabachleda.pl](mailto:biuro@grupabachleda.pl). Verbal changes or cancellation cannot be accepted.
  - a. Cancellation of the Congress fee 100 days before the Congress - 100% of the payment will be refunded





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- b. Cancellation of the Congress fee 100-70 days before the Congress - 70% of the payment will be refunded
  - c. Cancellation of the Congress fee 70-40 days before the Congress - 50% of the payment will be refunded
  - d. Cancellation of the Congress fee 40-14 days before the Congress - 25% of the payment will be refunded
  - e. Cancellation of the Congress fee 14 days before the Congress - no refund will be possible
2. Failure to withdraw your registration and take part in the Congress does not constitute resignation from participation and results in charging the full costs of participation.
  3. All complaints of Congress Participants against the Organiser should be submitted in writing (by registered letter with acknowledgment of receipt to the address of the Organiser's registered office).
  4. Complaints by Congress Participants may be reported no later than within 7 days from the end of the Congress.
  5. Complaints submitted after the above-mentioned deadline will not be considered.
  6. Each complaint should include the name and surname of the Participant, his address and justification for the submitted complaint.
  7. The Organiser's decision regarding the complaint is final.

### §5 PERSONAL DATA PROTECTION

1. The Administrator of your personal data provided during registration for the Event using the online form and e-mail registration of participation is the Polish Society of Aesthetic Medicine and Anti-Aging PTL based in Warsaw, ul. Grzybowska 80/82/700, NIP 7010236972, REGON: 142421711, KRS 0000357150
2. The data administrator authorizes the Congress Office to contact you regarding personal data. Contact with the Congress Office regarding personal data is possible via e-mail at: [biuro@grupabachleda.pl](mailto:biuro@grupabachleda.pl)
3. Personal data including: name(s) and surname, e-mail address, telephone number, medical licence number, registration number, bank account number, affiliation will be processed for the following purposes:
  - a. registration of participation as well as organization and conduct of the Congress
  - b. communicating with the Participants on matters related to the Congress, documenting its course, including e.g. drawing up a list of Participants, issuing certificates of participation;
4. Personal data will be processed on the basis of:



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- a. art. 6 sec. 1 letter e) of the GDPR in connection with art. 2 and 11 of the Act of 20 July 2018 Law on Higher Education and Science (because it is necessary to perform a task carried out in the public interest or as part of the exercise of public authority entrusted to the administrator in connection with the mission of the higher education and science system in the field of education, scientific activity, shaping civic attitudes, as well as participation in social development and creating an economy based on innovations);
  - b. art. 6 sec. 1 lit. b) of the GDPR (because it is necessary for the performance of the contract to which the data subject is a party or to take action at the request of the data subject before concluding the contract);
  - c. art. 6 sec. 1 lit. c) the GDPR regulation (in connection with the requirements of the law and acts of internal law applicable at the University of Lodz);
  - d. art. 6 sec. 1 lit. a) of the GDPR Regulation based on your consent to the processing of personal data (in the case of consent to the use of the image)
5. In a situation where the processing of personal data is based on your consent, you have the right to withdraw your consent at any time without affecting the lawfulness of the processing that was carried out before the consent was withdrawn.
6. Personal data may be made available to the entity organizing the Congress, members of the Scientific Committee of the Congress and other entities authorized under the relevant provisions of law and relevant agreements concluded with the Organiser. Personal data will be stored for the period necessary to achieve the goal referred to in point 3 above for the period of storage of the financial and accounting documentation of the Organiser and Congress Office. In situations provided for by law, personal data may also be processed for the period necessary to establish and pursue possible claims. In the event of consent to the use of the image, personal data will be stored until the consent is withdrawn.
7. You have the right to:
- a. access to the content of your data;
  - b. to rectify their data when they are inconsistent with the actual state;
  - c. to delete, limit processing, and transfer data - in cases provided for by law;
  - d. to object to data processing;
  - e. to lodge a complaint with the supervisory body, which is the President of the Office for Personal Data Protection with its registered office in Warsaw.
8. Providing your personal data is voluntary, but necessary to achieve the goals referred to in point 3 above.



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### §6 FINAL PROVISIONS

1. It is the Participant's responsibility to read, understand and agree these Regulations.
2. The Organiser reserves the right, in the event of circumstances beyond its control, to cancel, change the formula or postpone the Congress.
3. Any disputes that may arise from participation in the Congress will be settled by the court competent for the seat of the Organiser.
4. In matters not covered by these regulations, the provisions of Polish law shall apply.
5. By registering participation in the Congress, the Congress Participant or a person acting on his behalf consents to the use of his (Congress Participant) image for training, promotional and advertising purposes in connection with photo and/or video registration of the Congress.
6. The Congress is closed and does not constitute a mass event within the meaning of the Act of March 23, 2009 on the safety of mass events (Dz. U. 2009 nr 62, poz. 504).
7. It is the Participant's obligation to wear the ID badge received during registration.
8. Each Participant of the Congress bears full financial liability for damage caused during the Congress
9. The Organiser is not liable for damage caused to the Participant as a consequence of force majeure. Force majeure is understood as an event or combination of events or circumstances, independent of the Organiser, which generally hamper or prevent the Organiser's obligations and which the Organiser could not have predicted or prevented or overcome by acting with due diligence.
10. The Organiser does not cover the costs which are not mentioned in the Registration fees cover.
11. The Congress Participant, in accordance with Article 81 paragraph 1 of the Act of February 4, 1994 on copyright and related rights (Journal of Laws, 2019, item 1231 as amended) agrees to the free and noncommercial dissemination by the Organiser (or on the Organiser's behalf) of the Participant's image recorded in connection with the participation in the Congress in any available form, including photography and film, without territorial or time restrictions, within the following fields of exploitation: copying, reproduction, dissemination, lending for use, and broadcasting, including via the Internet.
12. Participants bear full financial and legal responsibility for any damage they cause, both in the premises where any activities related to the Congress are carried out, as well as in places of accommodation and additional activities.
13. The Organiser has the exclusive right to a binding interpretation of the Regulations.
14. These Regulations shall enter into force upon acceptance.